

STATE OF HAWAII

REQUEST FOR AFTER-THE-FACT SECONDARY PURCHASE -3 A8:15
PURSUANT TO SECTION 3-143-608, HAR

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

03 DEC 26 AM 11:45

From: Department of Human Services, Social Services Division, Child Welfare Services
Branch

ADMINISTRATIVE Department/Division/Branch, etc.
STATE PROCUREMENT OFFICE

Pursuant to § 3-143-608, HAR, the Department Head requests approval to make an after-the-fact secondary purchase for the following:

Title and description of health and human service(s):
The contracted services purchased by the Department of Health, Alcohol and Drug Abuse Division (DOH ADAD), consist of a continuum of service modalities available statewide to individuals and families with alcohol and other drug problems. The continuum includes residential treatment, day treatment, outpatient treatment, intensive outpatient treatment, and therapeutic living services as described in the Scope of Work in Section 2 of the RFP (excerpt attached). The Department of Human Services (DHS) is interested in purchasing only residential treatment on Oahu.

Primary Purchaser: Department of Health (DOH)	Contact Person: Margaret Tom	Phone No.: 692-7522	e-mail Address: mftom@mail.health.state.hi.us
Contract Number: ASO LOG NO. 04-036	Provider Name: The Salvation Army a California Company		
Method of Payment: <input type="checkbox"/> Cost reimbursement <input checked="" type="checkbox"/> Unit rate <input type="checkbox"/> Other:			

	Primary Purchaser (P)	Secondary Purchaser (S)
Start Date of Contract	7/1/03	1/1/04
End Date of Contract	June 30, 2009	June 30, 2009
Total Contract Funds	\$9,193,614.00 (est. \$2,952,000.00 for residential)	\$492,000.00 residential only with option to increase up to the limit available under secondary purchase.
Contract Funds Per Year (if applicable)	\$1,532,269.00 (est. \$492,000.00 for residential)	\$82,000.00 residential only with option to increase up to the limit available under secondary purchase.
Total Services (i.e. no. of units, bed days, etc.)	12 beds per year*	2 beds per year*
*Percentage of Total Services $S \div (P+S)$		14.3%
If the percentage is greater than 30%, provide justification that good cause exists for greater share:		

**Returned without action. All requests must be signed by
the head of the purchasing agency as indicated in form
SPO-H-300.**

SPO-H-300 (7/1/03) RESUBMITTED + REC'D 12/26/03 MS

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N/A

The service/part of the service is substantially the same as the primary purchaser: ☒ Yes ☐ No

Describe differences between the primary and secondary purchase, if any, including but not limited to, scope of services, target groups, geographic area, method of payment, etc.

There will be no changes to the residential treatment specified in the DOH ADAD contract. DHS will defer programatic monitoring to DOH ADAD since they have that expertise. DHS monitoring will focus on ensuring that the funding under this contract is used to serve DHS clients as agreed.

List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Suzanne Hull, POS Program Specialist*

David Boerner, POS Supervisor*

Kathleen Swink, Assistant Program Development Administrator*

Marquis Miyauchi, Support Services Office Administrator

Patricia Synder, Social Services Division Administrator; and

Lillian B. Koller, Esq., Director

*Staff involved in contract administration.

Direct Questions to (name & title):
Suzanne Hull

Phone Number:
586-5673

e-mail Address:
shull@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.


Signature

DEC 23 2003
Date

Lillian B. Koller, Esq.
Typed Name

Director of Human Services
Position Title

Chief Procurement Officer's Comments:

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Request is denied. This service was previously requested and granted as an after-the-fact secondary purchase and should have been a planned purchase. The funding amount of the proposed contract necessitates a competitive procurement. If services are essential, DHS may request an exemption from procurement until a competitive solicitation may be completed.

Please ensure adherence to applicable administrative requirements.

WHT Approved
ASR

X Denied

Alan D. Taylor
Chief Procurement Officer

12/29/03
Date